



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE BUREAU OF AGRICULTURAL RESEARCH

RDMIC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City 1104 (+632) 8461 2800 and (+632) 8461 2900 • r4d@bar.gov.ph

Ref. No. 2023- 91 October 23, 2023

MEMORANDUM FROM THE DIRECTOR

TO

ALL CONCERNED DIVISIONS/UNITS

THRU

JOELL H. LALES

Assistant Director and Interim Head, AFD

SUBJECT

OFFICE SPACE ALLOCATION OF THE SIX TRAILER

STORAGE VAN

Relative to the newly installed trailer storage vans, the following divisions/offices are advised to occupy their assigned location as soon as possible.

| LOCATION | | OCCUPANTS |
|-----------------------|-------|--|
| 1st Floor | Left | Building Maintenance, Security, and General Utility Services Unit |
| | Right | Property and Supply Section |
| 2 nd Floor | Left | Drivers' Quarter |
| | Right | Drivers' Quarter |
| 3 rd Floor | Left | Records Unit |
| | Right | Finance Unit |

For your guidance and compliance.

JUNEL B. SORIANO, PhD

