

Republic of the Philippines Department of Agriculture

BUREAU OF AGRICULTURAL RESEARCH

RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1101

Reference No. 2021-03-14

March 22, 2021

MEMORANDUM FROM THE DIRECTOR

TO/FOR

ALL BAR EMPLOYEES

SUBJECT

OPERATIONAL CAPACITY FROM MARCH 22 TO APRIL 4, 2021

Pursuant to Memorandum Circular No. 85 issued by the Office of the President dated March 19, 2021 to avert the serious increase in COVID-19 cases particularly in workplaces, we will implement a 30% operational capacity starting March 22 until April 4, 2021.

In view of this, all Division Chiefs and Unit Heads are hereby directed to determine the appropriate reporting arrangements within their respective offices in due consideration with previous issuances prescribing alternative work arrangements for employees falling under different categories while ensuring the continuity of essential services and delivery of expected outputs.

Coordinate this accordingly with our Personnel Unit for documentation and monitoring purposes.

For guidance and strict compliance.

VIVENCIO R. MAMARIL, Ph.D.







