



REPUBLIC OF THE PHILIPPINES
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April 15, 2025

MEMORANDUM FROM THE DIRECTOR

TO : ALL DA-BAR STAFF

SUBJECT : WORK-FROM-HOME ARRANGEMENT ON APRIL 16, 2025

In accordance with **Malacañang Memorandum Circular No. 81**, all government offices will implement a work-from-home arrangement (*from 8:00 AM to 12:00 NN*), followed by a suspension of work (*starting at 12:00 PM*) on **April 16, 2025**. All staff are instructed to adhere to these arrangements. The Knowledge Management and Information Systems Division - Information Management Section (KMISD-IMS) shall facilitate the time-in/time-out system in view of this.

Additionally, all divisions and units are reminded to complete their pending submissions to the oversight body by the specified deadlines before the Holy Week break.

For your reference, the official communication from the Office of the President is attached.

For your information and guidance.


JUNEL B. SORIANO, PhD