



Department of Agriculture

Bureau of Agricultural Research

RDMIC Bldg, Elliptical Rd cor Visayas Ave, Diliman, Quezon City -1104

Landlines: +632 461 2900; 461 2800 ● Fax: +632 927 5691

Email: rd@bar.gov.ph ● Website: <http://www.bar.gov.ph>

WORKSHEET DETAILS FOR MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)

Maintenance and Other Operating Expenses (MOOE)												
Item	Year 1								Year	Year	Total	
	Q1		Q2		Q3		Q4		Total	2	3	2&3
A. Travelling Expenses Local												
B. Communication Expenses a. Postage and Courier Services b. Telephone Expenses <i>Mobile</i> <i>Internet/Data-related Expenses</i>												
C. Supplies and Materials – considered as outlay if more than 15,000 per unit	Estimated Cost/unit (in Php)	Quantity	Estimated Cost/unit (in Php)	Quantity	Estimated Cost/unit (in Php)	Quantity	Estimated Cost/unit (in Php)	Quantity				



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Maintenance and Other Operating Expenses (MOOE)										
Item	Year 1							Year	Year	Total
	Q1	Q2	Q3	Q4	Total	2	3	2&3		
a. Office Supplies Expense										
b. Animal Supplies Expense										
c. Fuel, Oil and Lubricants Expenses <i>Fuel</i> <i>Oil</i> <i>Lubricants</i>										
d. Agricultural and marine supplies expenses										
e. Chemical and filtering expenses										
D. Professional Services										
E. Labor and Wages										
F. Repairs and Maintenance										



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Maintenance and Other Operating Expenses (MOOE)								
Item	Year 1					Year	Year	Total
	Q1	Q2	Q3	Q4	Total	2	3	2&3
G. Other Maintenance and Operating Expenses								
<i>a. Printing and Publication Expenses</i>								
<i>b. Representation Expenses</i>								