

**ANNUAL PROCUREMENT PLAN FOR 2015  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
  - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
  - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
  - Surigao Del Norte - **Surigao Del Norte**
  - Zamboanga Sibugay- **Zamboanga Sibugay**
  - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office **AND email an electronic copy** at app@philgeps.gov.ph or at app.psd@m.com.
- Consistent with DBM Circular No. 2013-14, the APP for FY 2015 must be submitted on or before November 30, 2014.**
- Rename your APP file in the following format: APP2015- Name of Agency- Region (e.g. APP2015 -PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **DEPARTMENT OF AGRICULTURE- BUREAU OF AGRICULTURAL RESEARCH (DA-BAR)**

Region: **National Capital Region**

Address: **RDMIC Bldg., Elliptical Rd. Cor. Visayas Ave., Diliman, Quezon City 1104**

Contact Person: **\_ ROSALIA G. MARANAN**

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Item & Specifications	Unit of Measure	Quantity Requirement																				** PS Price Catalogue as of	TOTAL AMOUNT		
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total							
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																									
<b>COMMON ELECTRICAL SUPPLIES</b>																									
1. BALLAST, 18 watts	piece	12	0	0	12	872.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	72.70	872.40	
2. BALLAST, 36 watts	piece	73	0	2	75	5327.25	7	0	2	9	639.27	71	0	2	73	5185.19	7	0	2	9	639.27	166	71.03	11,790.98	
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	35	10	18	63	969.57	28	10	18	56	861.84	27	10	18	55	846.45	27	10	18	55	846.45	229	15.39	3,524.31	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	25	10	18	53	766.38	25	10	18	53	766.38	25	10	18	53	766.38	25	10	18	53	766.38	212	14.46	3,065.52	
5. BATTERY, size D, alkaline, 2 pcs./packet	packet	3	0	2	5	358.8	3	0	2	5	358.8	3	0	2	5	358.8	3	0	2	5	358.8	20	71.76	1,435.20	
6. FLUORESCENT LIGHTING FIXTURE, 1 x 18W	set	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	327.60	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set	64	0	0	64	24627.2	0	0	0	0	0	64	0	0	64	24627.2	0	0	0	0	0	128	384.80	49,254.40	
8. FLUORESCENT LAMP, tubular, 18 watts	piece	15	3	1	19	671.84	3	3	13	19	671.84	3	3	13	19	671.84	3	3	1	7	247.52	64	35.36	2,263.04	
9. FLUORESCENT LAMP, tubular, 36 watts	piece	23	0	0	23	837.2	13	0	0	13	473.2	13	0	0	13	473.2	13	0	0	13	473.2	62	36.40	2,256.80	
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	99.74	-	
11. FUSE, 30 amperes	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12.48	-	

12. FUSE, 60 amperes	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.08	-																				
13. STARTER, 4-40 watts	piece	31	3	4	38	197.6	19	3	16	38	197.6	19	3	16	38	197.6	19	3	4	26	135.2	140	5.20	728.00																					
14. TAPE, electrical	roll	4	4	1	9	158.67	3	1	1	5	88.15	6	1	1	8	141.04	6	1	1	8	141.04	30	17.63	528.90																					
<b>COMMON COMPUTER SUPPLIES/CONSUMABLES</b>																							0	0	0																				
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	555.86	-																				
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	777.56	-																				
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	622.13	-																				
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	903.60	-																				
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	518.80	-																				
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	778.80	-																				
7. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	80	10	10	100	946	80	10	10	100	946	80	10	10	100	946	80	10	10	100	946	400	9.46	3,784.00																					
8. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	160	10	10	180	3135.6	60	10	110	180	3135.6	60	10	10	80	1393.6	60	110	10	180	3135.6	620	17.42	10,800.40																					
9. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece	3	0	1	4	219.16	3	0	1	4	219.16	3	0	1	4	219.16	3	0	1	4	219.16	16	54.79	876.64																					
10. DRUM UNIT, Brother DR3000	cart	1	1	0	2	17056	1	1	0	2	17056	1	1	0	2	17056	1	1	0	2	17056	8	8,528.00	68,224.00																					
11. DRUM UNIT, Brother DR7000	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,904.00	-																				
12. DRUM UNIT, Brother DR3115	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,796.40	-																				
13. DRUM UNIT, Brother DR4000	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,572.80	-																				
14. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0(backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	2	0	0	2	6633.12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	3,316.56	6,633.12																					
15. EXTERNAL HARD DRIVE, 500GB, 2.5"HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/ USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,355.60	-																				
16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	160	15	19	194	2170.86	160	15	19	194	2170.86	195	35	39	269	3010.11	160	15	19	194	2170.86	851	11.19	9,522.69																					
17. DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	160	15	19	194	4095.34	140	15	19	174	3673.14	195	35	39	269	5678.59	140	15	19	174	3673.14	811	21.11	17,120.21																					
18. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	10	0	0	10	3827.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10	382.72	3,827.20																					
19. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	12	0	0	12	3444.48	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	287.04	3,444.48																					
20. DISKETTE, floppy disk, 3.5", double sided, high density, formatted 10s/pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	53.87	-																				
21. IMAGING UNIT, Samsung Part No.SCXR6555A	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,400.00	-																					
22. IMAGING UNIT, Hewlett Packard Part No. CE314A, color imaging unit	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,785.60	-																					
23. INK CARTRIDGE, Canon Part No. CL-811, colored	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	893.36	-																					
24. INK CARTRIDGE, Canon Part No. CL-741, colored	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	944.32	-																					
25. INK CARTRIDGE, Canon Part No. CL-98, colored	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	691.60	-																					
26. INK CARTRIDGE, Canon Part No. PG-810, black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	720.20	-																					
27. INK CARTRIDGE, Canon Part No. PG-830, black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	777.92	-																					
28. INK CARTRIDGE, Canon Part No. CL-831, color	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,017.12	-																					
29. INK CARTRIDGE, Canon Part No. PG-740, black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	720.20	-																					







86. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	398.32	-
87. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	398.32	-
88. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	398.32	-
89. INK CARTRIDGE, HP CB320WA ( HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	398.32	-
90. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	791.44	-
91. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	791.44	-
92. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	791.44	-
93. INK CARTRIDGE, HP CB335WA(HP74 ), black , 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	640.24	-
94. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,326.00	-
95. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	736.32	-
96. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,466.40	-
97. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	600.08	-
98. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,263.60	-
99. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	720.72	-
100. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,476.80	-
101. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	601.12	-
102. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	921.44	-
103. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,003.60	-
104. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart	1	0	0	1	332.8	1	0	0	1	332.8	1	0	0	1	332.8	1	0	0	1	332.8	4	332.80	1,331.20		
105. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart	1	0	0	1	328.64	1	0	0	1	328.64	1	0	0	1	328.64	1	0	0	1	328.64	4	328.64	1,314.56		
106. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart	1	1	0	2	1524.64	1	1	0	2	1524.64	1	1	0	2	1524.64	1	1	0	2	1524.64	8	762.32	6,098.56		
107. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart	1	1	0	2	1144	1	1	0	2	1144	1	1	0	2	1144	1	1	0	2	1144	8	572.00	4,576.00		
108. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart	1	1	0	2	1144	1	1	0	2	1144	1	1	0	2	1144	1	1	0	2	1144	8	572.00	4,576.00		
109. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart	1	1	0	2	1144	1	1	0	2	1144	1	1	0	2	1144	1	1	0	2	1144	8	572.00	4,576.00		
110. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart	1	1	0	2	2288	1	1	0	2	2288	1	1	0	2	2288	1	1	0	2	2288	8	1,144.00	9,152.00		
111. INK CARTRIDGE, HP CH561WA (HP 61), black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	608.40	-
112. INK CARTRIDGE, HP CH562WA (HP 61), color ink	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	752.96	-
113. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	3	0	2	5	1664	3	0	2	5	1664	4	0	3	7	2329.6	3	0	2	5	1664	22	332.80	7,321.60		





















395. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,248.00	-	
396. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/8000/8500 Black Ribbon (S015055)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	958.88	-	
397. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,050.40	-	
398. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	380.64	-	
399. RIBBON CARTRIDGE, Epson Part No. C13SO15632, black for printer LX310	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	75.92	-	
400. RIBBON, Epson RN 8755	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	84.76	-	
401. RIBBON, Epson RN 8750	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	76.75	-	
402. RIBBON, Epson RN 7754	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	130.00	-	
403. RIBBON, Epson RN SO 15083/SO 15086	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	724.88	-	
404. RIBBON, Epson RN SO 15327	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	334.88	-	
405. RIBBON CARTRIDGE, for Fujitsu DL3850	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	447.20	-	
406. PRINTHEAD, HP 11, black, C4810A , 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,466.40	-	
407. PRINTHEAD, HP 11, cyan, C4811A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series , HP Colour Printer cp1700 series	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,617.20	-	
408. PRINTHEAD, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,466.40	-	
409. PRINTHEAD, HP 11, yellow C4813A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,466.40	-	
410. Photoconductor Kit, Lexmark PN 12A8302	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,201.60	-	
411. Photoconductor Kit, Lexmark PN E260X22G	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,340.00	-	
412. Photoconductor Kit, Lexmark PN E250X22G	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,340.00	-	
413. Photoconductor Kit, HP CE3114A, color, HP Laserjet M175nw, Laserjet Pro CP1025nw/M275	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,785.60	-	
414. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,458.00	-	
415. MOUSE, optical, USB connection type	piece	4	0	0	4	576.16	4	0	0	4	576.16	4	0	0	4	576.16	4	0	0	4	576.16	16	144.04	2,304.64			
<b>COMMON OFFICE SUPPLIES</b>			0	0	0		0	0	0		0	0	0		0	0	0		0	0	0						
1. ACETATE, gauge #3, 50m in length	roll	3	0	0	3	1865.76	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	621.92	1,865.76		
2. AIR FRESHENER, 280mL/can	can	37	13	18	68	5516.16	32	13	23	68	5516.16	32	13	18	63	5110.56	32	13	23	68	5516.16	267	81.12	21,659.04			
3. ALCOHOL, 70%, ethyl	bottle	72	21	22	115	4284.9	65	16	22	103	3837.78	77	16	22	115	4284.9	65	16	22	103	3837.78	436	37.26	16,245.36			
4. AUDIO CASSETTE TAPE, 90min. recording time	piece	2	2	1	5	114.4	2	2	1	5	114.4	2	2	1	5	114.4	2	2	1	5	114.4	20	22.88	457.60			
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair	69	3	3	75	8361.75	69	3	3	75	8361.75	69	3	3	75	8361.75	69	3	3	75	8361.75	300	111.49	33,447.00			
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair	4	3	3	10	1177.8	4	3	3	10	1177.8	4	3	3	10	1177.8	4	3	3	10	1177.8	40	117.78	4,711.20			
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	1	0	0	1	223.6	1	0	0	1	223.6	1	0	0	1	223.6	1	0	0	1	223.6	4	223.60	894.40			
8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box	1	0	0	1	253.92	1	0	0	1	253.92	1	0	0	1	253.92	1	0	0	1	253.92	4	253.92	1,015.68			



9. CARTOLINA, assorted color, 20s/pack	pack	12	11	10	33	2333.76	12	10	10	32	2263.04	22	10	20	52	3677.44	12	10	10	32	2263.04	149	70.72	10,537.28
10. CARTOLINA, white, 20s/pack	pack	33	21	20	74	3848	31	20	20	71	3692	36	25	35	96	4992	33	20	20	73	3796	314	52.00	16,328.00
11. CHALK, white, dustless, 100 pcs/box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.86	-
12. CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pockets	piece	1	1	1	3	112.32	1	1	1	3	112.32	1	1	1	3	112.32	1	1	1	3	112.32	12	37.44	449.28
13. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pocket	piece	1	1	1	3	124.8	1	1	1	3	124.8	1	1	1	3	124.8	1	1	1	3	124.8	12	41.60	499.20
14. CLIP, backfold, 19mm, 12s/box	box	25	15	17	57	414.96	22	15	17	54	393.12	25	15	17	57	414.96	22	15	17	54	393.12	222	7.28	1,616.16
15. CLIP, backfold, 25mm, 12s/box	box	24	15	17	56	611.52	22	15	17	54	589.68	24	15	17	56	611.52	22	15	17	54	589.68	220	10.92	2,402.40
16. CLIP, backfold, 32mm, 12s/box	box	21	12	14	47	767.51	19	12	14	45	734.85	21	12	14	47	767.51	19	12	14	45	734.85	184	16.33	3,004.72
17. CLIP, backfold, 50mm, 12s/box	box	25	15	17	57	2223	22	15	17	54	2106	25	15	17	57	2223	22	15	17	54	2106	222	39.00	8,658.00
18. CLIP, bulldog, 73mm (3")	piece	10	5	7	22	183.04	8	5	7	20	166.4	10	5	7	22	183.04	8	5	7	20	166.4	84	8.32	698.88
19. COLUMNAR PAD, 14 cols, 50 gsm min.	pad	0	0	3	3	109.2	0	0	3	3	109.2	0	0	3	3	109.2	0	0	3	3	109.2	12	36.40	436.80
20. COLUMNAR PAD, 16 cols, 50 gsm min.	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35.86	-
21. COLUMNAR PAD, 18 cols, 50 gsm min.	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	55.12	-
22. COLUMNAR NOTEBOOK, 12 cols	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.80	-
23. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	67	17	24	108	1301.4	69	17	24	110	1325.5	67	19	24	110	1325.5	67	17	24	108	1301.4	436	12.05	5,253.80
24. DATA FILE BOX, (5"x9"x15-3/4")	box	69	25	30	124	8646.52	48	24	49	121	8437.33	49	25	30	104	7251.92	68	24	29	121	8437.33	470	69.73	32,773.10
25. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	100	55	50	205	15774.8	80	55	70	205	15774.8	80	55	50	185	14235.8	100	55	50	205	15774.8	800	76.95	61,560.00
26. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38.32	-
27. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41.60	-
28. ENVELOPE, documentary (10"x15"), 500s/box	box	77	5	4	86	43636.4	72	4	4	80	40592	74	4	4	82	41606.8	71	4	4	79	40084.6	327	507.40	165,919.80
29. ENVELOPE, expanding, kraft, legal size, 100s/box	box	106	33	34	173	103952	98	33	33	164	98544.3	105	33	33	171	102750	97	33	33	163	97943.4	671	600.88	403,190.48
30. ENVELOPE, mailing white, 500s/box	box	13	4	4	21	2926.56	11	4	4	19	2647.84	11	4	4	19	2647.84	9	4	3	16	2229.76	75	139.36	10,452.00
31. ENVELOPE, mailing white with window, 500s	box	8	0	1	9	1758.24	5	0	0	5	976.8	7	0	0	7	1367.52	4	0	0	4	781.44	25	195.36	4,884.00
32. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box	2	0	0	2	217.36	1	0	0	1	108.68	2	0	0	2	217.36	1	0	0	1	108.68	6	108.68	652.08
33. ENVELOPE, expanding, plastic, legal size	piece	80	35	55	170	4950.4	30	35	45	110	3203.2	80	45	50	175	5096	35	35	45	115	3348.8	570	29.12	16,598.40
34. ENVELOPE, documentary, A4, 500s/box	box	49	35	20	104	41966.1	36	37	30	103	41562.6	53	45	40	138	55685.8	40	30	20	90	36316.8	435	403.52	175,531.20
35. ERASER, felt, for blackboard/whiteboard	piece	14	0	1	15	147.9	3	0	1	4	39.44	3	0	5	8	78.88	1	0	0	1	9.86	28	9.86	276.08
36. ERASER, rubber	piece	7	2	6	15	32.4	6	2	3	11	23.76	6	2	3	11	23.76	6	2	6	14	30.24	51	2.16	110.16
37. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	35	15	15	65	4711.85	35	15	15	65	4711.85	35	25	15	75	5436.75	35	15	15	65	4711.85	270	72.49	19,572.30
38. FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size(min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	set	2	2	1	5	54.6	2	2	1	5	54.6	2	2	1	5	54.6	2	2	1	5	54.6	20	10.92	218.40
39. FILE TAB DIVIDER, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 2216mm Leaf size, 68mm x 15mm Tab size, 153 GSM. 0.22mm (min) thickness, five(5) colors per set	set	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.64	-
40. FOLDER, pressboard, plain, legal, 100s/box	pack	25	10	20	55	51474	23	10	20	53	49602.2	24	10	20	54	50538.1	23	10	20	53	49602.2	215	935.89	201,216.35
41. FOLDER, tagboard, legal size, 100s/box	pack	34	10	20	64	17505.3	22	10	20	52	14223	33	10	20	63	17231.8	22	10	20	52	14223	231	273.52	63,183.12
42. FOLDER, tagboard, A4 size, 100s/box	pack	35	10	20	65	15848.3	22	10	20	52	12678.6	33	10	20	63	15360.7	22	10	20	52	12678.6	232	243.82	56,566.24
43. FOLDER, morocco/fancy, legal size, 50s/pack	pack	42	24	32	98	28537.6	42	22	32	96	27955.2	44	22	32	98	28537.6	42	22	32	96	27955.2	388	291.20	112,985.60

44. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle	41	24	32	97	22698	41	22	32	95	22230	43	22	32	97	22698	41	22	32	95	22230	384	234.00	89,856.00	
45. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack	24	12	22	58	8987.68	24	12	22	58	8987.68	24	12	22	58	8987.68	24	12	22	58	8987.68	232	154.96	35,950.72	
46. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack	24	12	22	58	10194.1	24	12	22	58	10194.1	24	12	22	58	10194.1	24	12	22	58	10194.1	232	175.76	40,776.32	
47. GLUE, all purpose, 300 grams min.	jar	55	7	9	71	3395.22	21	7	9	37	1769.34	37	7	9	53	2534.46	23	7	9	39	1864.98	200	47.82	9,564.00	
48. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	4	0	1	5	195	1	0	1	2	78	1	0	1	2	78	1	0	1	2	78	11	39.00	429.00	
49. INDEX CARD, 3"x 5",ruled both sides, 500s/pack	pack	2	0	0	2	102.54	0	0	1	1	51.27	0	0	1	1	51.27	1	0	0	1	51.27	5	51.27	256.35	
50. INDEX CARD, 5" x 8",ruled both sides, 500s/pack	pack	2	0	0	2	278.68	1	0	0	1	139.34	1	0	0	1	139.34	1	0	0	1	139.34	5	139.34	696.70	
51. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box	1	0	0	1	36.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	36.40	36.40	
52. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box	1	0	0	1	49.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	49.40	49.40	
53. INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	2	2	1	5	254.2	2	2	1	5	254.2	2	2	1	5	254.2	2	2	1	5	254.2	20	50.84	1,016.80	
54. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.62	-
55. LOOSELEAF COVER, 216mm x 355mm, 50 pcs/bundle	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	539.24	-	
56. MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve	3	0	0	3	73.89	2	0	0	2	49.26	3	0	0	3	73.89	2	0	0	2	49.26	10	24.63	246.30	
57. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	7	1	1	9	394.56	1	1	1	3	131.52	7	1	1	9	394.56	1	1	1	3	131.52	24	43.84	1,052.16	
58. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece	8	2	2	12	411.84	2	2	2	6	205.92	8	2	2	12	411.84	2	2	2	6	205.92	36	34.32	1,235.52	
59. MAP PIN, round head, 100s/case	case	8	3	2	13	524.55	3	3	2	8	322.8	8	3	2	13	524.55	3	3	2	8	322.8	42	40.35	1,694.70	
60. MARKER, fluorescent, 3 colors/set	set	34	5	14	53	1746.35	31	5	12	48	1581.6	34	5	14	53	1746.35	31	5	12	48	1581.6	202	32.95	6,655.90	
61. MARKING PEN, whiteboard, bullet type, black	piece	38	8	12	58	711.66	35	8	15	58	711.66	38	10	15	63	773.01	25	6	15	46	564.42	225	12.27	2,760.75	
62. MARKING PEN, whiteboard, bullet type, blue	piece	20	8	15	43	527.61	23	8	12	43	527.61	20	8	15	43	527.61	13	6	12	31	380.37	160	12.27	1,963.20	
63. MARKING PEN, whiteboard, bullet type, red	piece	20	7	11	38	466.26	20	7	11	38	466.26	20	7	11	38	466.26	10	5	11	26	319.02	140	12.27	1,717.80	
64. MARKER, permanent, bullet type, black	piece	64	12	21	97	1178.55	38	12	19	69	838.35	63	12	21	96	1166.4	33	12	12	57	692.55	319	12.15	3,875.85	
65. MARKER, permanent, bullet type, blue	piece	35	7	11	53	643.95	15	7	11	33	400.95	35	7	11	53	643.95	10	7	7	24	291.6	163	12.15	1,980.45	
66. MARKER, permanent, bullet type, red	piece	28	3	5	36	437.4	8	3	5	16	194.4	28	3	5	36	437.4	3	3	1	7	85.05	95	12.15	1,154.25	
67. MARKER, permanent, chisel type, black	piece	53	13	12	78	947.7	33	13	12	58	704.7	53	13	12	78	947.7	18	13	12	43	522.45	257	12.15	3,122.55	
68. MARKER, permanent, chisel type, blue	piece	32	9	8	49	595.35	12	9	8	29	352.35	32	9	8	49	595.35	12	9	8	29	352.35	156	12.15	1,895.40	
69. MARKER, permanent, chisel type, red	piece	23	3	1	27	328.05	3	3	1	7	85.05	23	3	1	27	328.05	3	3	1	7	85.05	68	12.15	826.20	
70. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece	98	28	23	149	1317.16	127	27	22	176	1555.84	144	28	123	295	2607.8	127	17	219	363	3208.92	983	8.84	8,689.72	
71. NOTE PAD, (3"x3"), 100 sheets/pad	pad	94	13	15	122	4654.3	118	13	15	146	5569.9	134	13	15	162	6180.3	118	213	112	443	16900.5	873	38.15	33,304.95	
72. NOTE PAD, (3"x4"), 100 sheets/pad	pad	41	18	20	79	4262.84	25	18	20	63	3399.48	41	18	20	79	4262.84	25	18	20	63	3399.48	284	53.96	15,324.64	
73. NOTE PAD, (2"x2"), 400 sheets/pad	pad	26	7	6	39	3852.42	10	7	6	23	2271.94	26	7	6	39	3852.42	10	7	6	23	2271.94	124	98.78	12,248.72	
74. NOTE PAD, (2"x3"), 100 sheets/pad	pad	32	13	12	57	1777.26	16	13	12	41	1278.38	16	13	12	41	1278.38	16	13	12	41	1278.38	180	31.18	5,612.40	
75. OIL, for general purpose, 120 mL	bottle	4	5	4	13	479.7	4	5	4	13	479.7	4	4	4	12	442.8	4	4	4	12	442.8	50	36.90	1,845.00	
76. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream	113	68	82	263	25684.6	113	18	82	213	20801.6	113	18	82	213	20801.6	113	18	82	213	20801.6	902	97.66	88,089.32	
77. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream	15	10	5	30	2570.4	15	10	5	30	2570.4	15	10	5	30	2570.4	15	10	5	30	2570.4	120	85.68	10,281.60	
78. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm., 480 sheets ream	ream	20	0	0	20	2057.2	20	0	0	20	2057.2	20	0	0	20	2057.2	20	0	0	20	2057.2	80	102.86	8,228.80	
79. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream	87	10	9	106	12361.7	87	10	59	156	18192.7	87	10	59	156	18192.7	87	10	59	156	18192.7	574	116.62	66,939.88	
80. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	33	34	24	91	9309.3	33	34	24	91	9309.3	43	34	49	126	12889.8	43	24	24	91	9309.3	399	102.30	40,817.70	
81. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream	29	33	18	80	11897.6	29	33	18	80	11897.6	39	33	43	115	17102.8	39	23	18	80	11897.6	355	148.72	52,795.60	
82. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad	5	2	1	8	139.76	1	0	0	1	17.47	3	2	1	6	104.82	1	0	0	1	17.47	16	17.47	279.52	
83. PAPER, thermal,210mmx30M, 1/2" core	roll	6	1	6	13	446.16	6	1	6	13	446.16	6	1	6	13	446.16	6	1	6	13	446.16	52	34.32	1,784.64	
84. PAPER, thermal, 216mmx30M, 1/2" core	roll	3	3	3	9	315.45	3	3	3	9	315.45	3	3	3	9	315.45	3	3	3	9	315.45	36	35.05	1,261.80	
85. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream	10	0	0	10	884	9	0	0	9	795.6	9	0	0	9	795.6	9	0	0	9	795.6	37	88.40	3,270.80	
86. PAPER FASTENER, for paper, metal, 50 sets/box	box	22	9	8	39	2554.5	19	9	8	36	2358	21	9	8	38	2489	19	9	8	36	2358	149	65.50	9,759.50	
87. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	29	15	7	51	689.52	27	15	7	49	662.48	28	15	7	50	676	26	15	7	48	648.96	198	13.52	2,676.96	
88. PAPER CLIP, gem type, 32mm, 100s/box	box	30	16	7	53	324.36	28	16	7	51	312.12	29	16	7	52	318.24	27	16	7	50	306	206	6.12	1,260.72	

89. PENCIL, lead, w/eraser, one(1) dozen per box	box	27	6	16	49	961.38	24	6	16	46	902.52	15	16	6	37	725.94	24	6	16	46	902.52	178	19.62	3,492.36
90. PENCIL, mechanical, for 0.5mm lead	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.88	-
91. PHILIPPINE NATIONAL FLAG, Type I, 1828mm x 914.4mm, 100% cotton	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	299.52	-
92. PUSH PIN, flat head type, assorted colors, 100s/case	case	12	6	4	22	419.76	5	4	6	15	286.2	12	4	6	22	419.76	5	4	4	13	248.04	72	19.08	1,373.76
93. RECORD BOOK, 300 pages, smythe sewn	book	27	9	9	45	2438.1	14	11	7	32	1733.76	26	9	7	42	2275.56	21	9	7	37	2004.66	156	54.18	8,452.08
94. RECORD BOOK, 500 pages, smythe sewn	book	24	8	7	39	3387.15	17	10	5	32	2779.2	24	8	5	37	3213.45	19	8	5	32	2779.2	140	86.85	12,159.00
95. RIBBON, nylon, manual typewriter	spool	1	0	0	1	16.12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.12	16.12
96. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	468.00	-
97. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle	35	0	0	35	1164.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	33.27	1,164.45
98. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle	35	0	0	35	1273.65	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	36.39	1,273.65
99. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle	35	0	0	35	1546.65	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	44.19	1,546.65
100. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle	35	0	0	35	1856.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	53.04	1,856.40
101. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece	40	0	0	40	2121.6	5	0	0	5	265.2	5	0	0	5	265.2	5	0	0	5	265.2	55	53.04	2,917.20
102. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle	35	0	0	35	2602.25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	74.35	2,602.25
103. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle	35	0	0	35	3185	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	91.00	3,185.00
104. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic, 10 pcs/ bundle	bundle	35	0	0	35	3512.6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	100.36	3,512.60
105. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle	5	0	0	5	740.95	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	148.19	740.95
106. RING BINDER, 25mm x 1.12m (1"x44"), plastic, 10 pcs/bundle	bundle	5	0	0	5	569.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	113.88	569.40
107. RING BINDER, 28mm x 1.12m, plastic, 10 pcs/bundle	piece	5	0	0	5	1136.15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	227.23	1,136.15
108. RING BINDER, 32mm x 1.12m, plastic, 10 pcs/bundle	piece	5	0	0	5	1284.35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	256.87	1,284.35
109. RING BINDER, 50mm x 1.12m(2" x 44"), plastic, 10 pcs/bundle	piece	5	0	0	5	1024.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	204.88	1,024.40
110. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	9	4	0	13	1376.05	7	2	0	9	952.65	8	2	0	10	1058.5	8	2	0	10	1058.5	42	105.85	4,445.70
111. RULER, plastic, 300mm	piece	12	0	6	18	37.44	4	0	1	5	10.4	7	0	1	8	16.64	4	0	1	5	10.4	36	2.08	74.88
112. RULER, plastic, 450mm	piece	16	1	1	18	256.5	3	0	1	4	57	4	1	1	6	85.5	2	0	1	3	42.75	31	14.25	441.75
113. SCHOOL FORM, DEPED FORM 1 (SCHOOL REGISTER), 8 sheets with 6-half sheet inserts in between each sheet/16 pages with 6 inserts (6 half-sheet per insert), with "DepEd Form 1 School Register" printed on the outer cover, saddle stitch binding, soft cover in uncoated, glossy or matte finish cover, 0.26mm	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30.04	-
114. SCHOOL FORM, DEPED FORM 137-E (Grade 1 to K12), Bristol board size (min): 214mm (W) x 340mm (L), Thickness (min) 0.25mm, Weight (min) 220gsm, Offset (back to back) printing, 100s/ pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	186.16	-
115. SCHOOL FORM, DEPED FORM 1 (SF1), Bristol Board, 214mmx340mm, min 220gsm, offset printing, 100 pcs/pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	186.16	-
116. SIGN PEN, black	piece	88	31	24	143	6293.43	88	31	24	143	6293.43	86	31	24	141	6205.41	86	31	24	141	6205.41	568	44.01	24,997.68
117. SIGN PEN, blue	piece	56	21	15	92	4048.92	46	21	15	82	3608.82	56	21	15	92	4048.92	46	21	15	82	3608.82	348	44.01	15,315.48
118. SIGN PEN, red	piece	29	15	8	52	2288.52	29	15	8	52	2288.52	29	15	8	52	2288.52	29	15	8	52	2288.52	208	44.01	9,154.08
119. STAMP PAD INK, violet, 50mL	bottle	10	3	3	16	332.8	6	3	3	12	249.6	7	3	3	13	270.4	5	3	3	11	228.8	52	20.80	1,081.60
120. STAMP PAD, felt pad, min 60mm x 100mm	piece	5	0	0	5	104	1	0	0	1	20.8	1	0	0	1	20.8	1	0	0	1	20.8	8	20.80	166.40
121. STAPLE WIRE, (26/16)standard, 5000 pcs/box	box	38	15	17	70	1666	28	15	7	50	1190	40	15	17	72	1713.6	30	15	7	52	1237.6	244	23.80	5,807.20
122. STAPLE WIRE, HEAVY DUTY, 23/13, for use with heavy duty staplers, metal, non-rust, chisel point. 0.60mm thickness, 13mm width, 13mm leg length, 100 staples per strip, 1,000 staples per box, 40-90 sheets of 70gsm bond paper	box	5	0	0	5	119.6	5	0	0	5	119.6	5	0	0	5	119.6	5	0	0	5	119.6	20	23.92	478.40
123. STAPLE WIRE, HEAVY DUTY, 23/17, for heavy duty staplers, metal, non-rust, chisel point, 0.60mm thickness, 13mm width, 17mm Leg Length, 100 staples per trip, 1,000 staples per box, 90-135 sheets of 70 gsm bond paper	box	5	0	0	5	153.4	5	0	0	5	153.4	5	0	0	5	153.4	5	0	0	5	153.4	20	30.68	613.60

124. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	182.00	-
125. TAPE, adding machine, GSP bond	roll	5	1	2	8	61.6	5	1	2	8	61.6	4	1	2	7	53.9	4	1	2	7	53.9	30	7.70	231.00	
126. TAPE, masking, 24mm, 50 meters length	roll	43	13	11	67	3553.68	21	13	13	47	2492.88	38	13	14	65	3447.6	21	13	13	47	2492.88	226	53.04	11,987.04	
127. TAPE, masking, 48mm, 50 meters length	roll	28	10	9	47	4839.12	15	10	9	34	3500.64	21	10	9	40	4118.4	15	10	9	34	3500.64	155	102.96	15,958.80	
128. TAPE, transparent, 24mm, 50 meters	roll	61	16	17	94	1632.78	38	16	16	70	1215.9	56	16	22	94	1632.78	38	16	16	70	1215.9	328	17.37	5,697.36	
129. TAPE, transparent, 48mm, 50 meters	roll	42	12	12	66	2196.48	32	12	12	56	1863.68	42	12	12	66	2196.48	32	12	12	56	1863.68	244	33.28	8,120.32	
130. TAPE, packaging, 48mm, 50 meters length	roll	33	8	8	49	1630.72	26	10	7	43	1431.04	32	10	8	50	1664	26	10	7	43	1431.04	185	33.28	6,156.80	
131. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle	1	1	1	3	202.38	1	1	1	3	202.38	1	1	1	3	202.38	1	1	1	3	202.38	12	67.46	809.52	
132. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle	1	1	1	3	249.6	1	1	1	3	249.6	1	1	1	3	249.6	1	1	1	3	249.6	12	83.20	998.40	
133. TOILET TISSUE, 12 rolls/pack	pack	21	5	5	31	2342.67	11	5	15	31	2342.67	11	5	5	21	1586.97	21	5	5	31	2342.67	114	75.57	8,614.98	
134. TWINE, plastic, one kilo per roll	roll	10	0	0	10	453.9	9	0	0	9	408.51	9	0	0	9	408.51	9	0	0	9	408.51	37	45.39	1,679.43	
135. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll	5	2	2	9	1010.88	4	2	2	8	898.56	4	2	2	8	898.56	4	2	2	8	898.56	33	112.32	3,706.56	
																	0	0	0						
																	0	0	0						
<b>COMMON OFFICE DEVICES</b>																	0	0	0						
1. BLADE, heavy duty cutter, 10 pcs./pack	pack	20	1	2	23	178.25	11	1	2	14	108.5	14	1	2	17	131.75	11	1	2	14	108.5	68	7.75	527.00	
2. CUTTER, heavy duty	piece	18	1	1	20	436.8	4	0	0	4	87.36	6	1	1	8	174.72	2	0	0	2	43.68	34	21.84	742.56	
3. LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch	piece	7	0	0	7	3850.28	0	0	0	0	0	2	0	0	2	1100.08	0	0	0	0	0	9	550.04	4,950.36	
4. PEA WHISTLE, STAINLESS STEEL, 40mm (min) length, sound ball made of plastic material, with attachment ring	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29.12	-
5. PUNCHER, heavy duty	piece	18	0	0	18	1871.64	6	0	0	6	623.88	8	0	0	8	831.84	5	0	0	5	519.9	37	103.98	3,847.26	
6. SCISSORS, (6")	pair	29	3	2	34	528.02	7	0	3	10	155.3	10	0	0	10	155.3	7	0	0	7	108.71	61	15.53	947.33	
7. SHARPENER, single cutterhead	piece	21	0	0	21	3712.8	1	0	0	1	176.8	0	0	0	0	0	0	0	0	0	0	22	176.80	3,889.60	
8. STAMPING DATER, self-inking stamp	piece	4	0	0	4	1913.52	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	478.38	1,913.52	
9. STAPLER, heavy duty, standard	piece	10	1	0	11	1195.26	3	0	1	4	434.64	4	0	0	4	434.64	4	0	0	4	434.64	23	108.66	2,499.18	
10. STAPLER, binder type, heavy duty for high volume stapling, 25-153 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable stapler guide	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,059.76	-	
11. STAPLE REMOVER, plier type	piece	35	0	3	38	662.72	7	0	1	8	139.52	6	0	0	6	104.64	6	0	0	6	104.64	58	17.44	1,011.52	
12. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	11	0	1	12	399.36	3	0	1	4	133.12	2	0	1	3	99.84	2	0	1	3	99.84	22	33.28	732.16	
13. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece	11	0	0	11	337.37	1	0	0	1	30.67	1	0	0	1	30.67	1	0	0	1	30.67	14	30.67	429.38	
14. WASTE BASKET, plastic	piece	59	3	2	64	1730.56	3	5	1	9	243.36	3	2	1	6	162.24	3	2	1	6	162.24	85	27.04	2,298.40	
																	0	0	0						
																	0	0	0						
<b>COMMON JANITORIAL SUPPLIES</b>																	0	0	0						
1. BATHROOM SOAP, 90gms.	piece	9	8	9	26	554.32	9	8	9	26	554.32	9	8	9	26	554.32	9	8	9	26	554.32	104	21.32	2,217.28	
2. BROOM, soft (tambo)	piece	5	0	0	5	494	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	98.80	494.00	
3. BROOM, STICK (tingting)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.92	-
4. CLEANSER, scouring powder, 350gms.	canister	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.40	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch	6	4	6	16	399.36	6	4	6	16	399.36	6	4	6	16	399.36	6	4	6	16	399.36	64	24.96	1,597.44	
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	6	4	3	13	225.16	4	4	3	11	190.52	4	4	3	11	190.52	4	4	3	11	190.52	46	17.32	796.72	
7. DISINFECTANT SPRAY, 400 grams net content	can	29	12	13	54	6177.6	24	12	13	49	5605.6	29	12	13	54	6177.6	19	12	13	44	5033.6	201	114.40	22,994.40	
8. DUST PAN, non-rigid plastic, with detachable handle	piece	2	0	0	2	72.56	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	36.28	72.56	
9. FLOOR WAX, paste, natural, 2kgs.	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	223.60	-
10. FLOOR WAX, paste, red, 2kgs.	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	218.40	-



14. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit	1	0	0	1	3502.72	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3,502.72	3,502.72
15. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	1	0	0	1	1295.84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1,295.84	1,295.84
16. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, stored pressure type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,939.52	-
17. MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with buyilt-in siren, red or blue color	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,704.00	-
18. MULTIMEDIA PROJECTOR, 3000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,616.00	-
19. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,398.00	-
20. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit	1	0	0	1	3120	1	0	0	1	3120	0	0	0	0	0	0	0	0	0	0	0	2	3,120.00	6,240.00
21. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,640.00	-
22. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-310+ II	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,831.52	-
23. PRINTER, laser, 24ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,653.60	-
24. PRINTER, impact dot matrix, 24-pins, 136 columns, 480 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,417.17	-
25. PRINTER, inkjet, wireless capable, 55 ppm speed, with 2.0" MGD display, 512 MB memory, 500 sheets input tray, duplex printing capable	unit	2	0	0	2	47200	2	0	0	2	47200	2	0	0	2	47200	2	0	0	2	47200	8	23,600.00	188,800.00	
26. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,398.96	-
27. TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,232.40	-
28. TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,233.40	-
29. ELECTRONIC TIME RECORDER, (bundy clock), electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,056.44	-
30. WIRELESS-N ROUTER, 300 MBPS, 2.4GHz Frequency Band, Standard IEEE 802.11G, IEEE 802.11n, IEEE 802.3u, IEEE 802.3, Microsoft Windows 2000/XP/Vista/XP SP3/7 System Requirements, FCC Class B, Wifi Certification, 4 x 10/100 ports, 1 x 10/100 WAN port, WPA, WPA2, NAT, SPI, VPN pass thru.	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,037.92	-
		0	0	0			0	0	0			0	0	0			0	0	0						
<b>HANDBOOKS ON PROCUREMENT</b>		0	0	0			0	0	0			0	0	0			0	0	0						
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 300 pages,	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.90	-
<b>B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																									

Office Equipment and Accessories																								
trophy	pc	0	0	0	0	0	0	0	0	0	0	0	24	0	24	312	0	0	0	0	0	24	13.00	312.00
Good Lumber	pc	0	0	0	0	0	0	0	0	0	0	10	0	0	10	664.6	0	0	0	0	0	10	66.46	664.60
Gause nylon Chord (roll)	roll	0	0	0	0	0	0	0	0	0	0	6	0	0	6	1989.84	0	0	0	0	0	6	331.64	1,989.84
Ribbon	roll	0	0	0	0	0	0	0	0	0	0	6	0	6	900	0	0	0	0	0	6	150.00	900.00	
Certified holder	pc	0	0	0	0	0	0	0	0	0	0	250	0	250	22500	0	0	0	0	0	250	90.00	22,500.00	
Glue Stick	pc	0	0	0	0	0	0	0	0	0	0	0	0	12	12	36	0	0	0	0	0	12	3.00	36.00
Glue Gun	pc	0	0	0	0	0	0	0	0	0	0	0	0	2	2	260	0	0	0	0	0	2	130.00	260.00
HP Laserjet P1102	cart	2	0	0	2	5414.24	1	0	0	1	2707.12	1	0	4	5	13535.6	1	0	0	1	2707.12	9	2,707.12	24,364.08
Toner Page-pro 1300/1400 high cap	cart	8	0	0	8	47600	0	8	0	8	47600	0	0	32	32	190400	0	0	0	0	0	48	5,950.00	285,600.00
Toner IR3X for NBIZHUB M,C,B & Y color	cart	20	0	0	20	29200	0	20	0	20	29200	0	0	20	20	29200	0	0	120	120	175200	180	1,460.00	262,800.00
Toner Cartridge Developer Ineo 164	cart	2	0	0	2	5400	0	0	0	0	0	1	0	2	3	8100	0	0	0	0	0	5	2,700.00	13,500.00
Canon Plater paper roll	roll	2	0	0	2	68	2	0	0	2	68	0	0	4	4	136	0	0	0	0	0	8	34.00	272.00
backlet film	pc	1	0	0	1	1530	1	0	0	1	1530	0	0	0	0	0	0	0	0	0	0	2	1,530.00	3,060.00
Ink cart Ineo 450 (cyan)	cart	20	0	0	20	108000	0	0	0	0	0	80	0	0	80	432000	0	0	0	0	0	100	5,400.00	540,000.00
ink cart Ineo 450 (magenta)	cart	20	0	0	20	108000	0	0	0	0	0	80	0	0	80	432000	0	0	0	0	0	100	5,400.00	540,000.00
ink cart ineo 450 (yellow)	cart	20	0	0	20	108000	0	0	0	0	0	80	0	0	80	432000	0	0	0	0	0	100	5,400.00	540,000.00
ink cart ineo 450 (black)	cart	20	0	0	20	108000	0	0	0	0	0	80	0	0	80	432000	0	0	0	0	0	100	5,400.00	540,000.00
irex hb color magenta	unit	60	0	0	60	63000	0	0	0	0	0	60	0	0	60	63000	0	0	0	0	0	120	1,050.00	126,000.00
irex hb color cyan	unit	60	0	0	60	63000	0	0	0	0	0	60	0	0	60	63000	0	0	0	0	0	120	1,050.00	126,000.00
irex hb yellow	unit	60	0	0	60	63000	0	0	0	0	0	60	0	0	60	63000	0	0	0	0	0	120	1,050.00	126,000.00
irex hb black	unit	60	0	0	60	63000	0	0	0	0	0	60	0	0	60	63000	0	0	0	0	0	120	1,050.00	126,000.00
imaging unit ineo 450 cyan	unit	1	0	0	1	30500	1	0	0	1	30500	1	0	0	1	30500	0	0	0	0	0	3	30,500.00	91,500.00
imaging unit ineo 450 yellow	unit	1	0	0	1	30500	1	0	0	1	30500	1	0	0	1	30500	0	0	0	0	0	3	30,500.00	91,500.00
imaging unit 450 black	unit	1	0	0	1	15000	1	0	0	1	15000	1	0	0	1	15000	0	0	0	0	0	3	15,000.00	45,000.00
imaging unit 450 magenta	unit	1	0	0	1	30500	1	0	0	1	30500	1	0	0	1	30500	0	0	0	0	0	3	30,500.00	91,500.00
ineo 450 fusing unit	unit	1	0	0	1	26500	1	0	0	1	26500	1	0	0	1	26500	1	0	0	1	26500	4	26,500.00	106,000.00
ineo transfer	unit	1	0	0	1	48000	1	0	0	1	48000	1	0	0	1	48000	1	0	0	1	48000	4	48,000.00	192,000.00
Office Supplies																								
BallPen (BLACK)	pc	53	7	7	67	251.25	53	7	7	67	251.25	58	7	7	72	270	51	5	5	61	228.75	267	3.75	1,001.25
SHARP AR-5623D, Toner cartridge	cart	5	0	3	8	52608	5	0	3	8	52608	5	0	4	9	59184	5	0	3	8	52608	33	6,576.00	217,008.00
3 BAR letter Envelope	box	0	0	0	0	0	0	0	0	0	0	2	0	0	2	1150	0	0	0	0	0	2	575.00	1,150.00
ID Lace	pc	0	0	0	0	0	0	0	0	0	0	400	0	0	400	2000	0	0	0	0	0	400	5.00	2,000.00
ID Plastic	pc	0	0	0	0	0	0	0	0	0	0	400	0	0	400	2000	0	0	0	0	0	400	5.00	2,000.00
Special paper	pack	0	0	0	0	0	0	0	0	0	0	1	0	0	1	37	0	0	0	0	0	1	37.00	37.00
Sticker paper	pack	0	0	0	0	0	0	0	0	0	0	3	0	0	3	75	0	0	0	0	0	3	25.00	75.00
Short Bond Paper	ream	3	3	3	9	1296	3	3	3	9	1296	3	3	3	9	1296	3	3	3	9	1296	36	144.00	5,184.00
HP DESKJET INK ADVANTAGE 2515	cart	1	0	1	2	7600	1	0	1	2	7600	1	0	1	2	7600	1	0	1	2	7600	8	3,800.00	30,400.00
Ballpen (blue)	pc	3	0	0	3	15	3	0	0	3	15	3	0	0	3	15	3	0	0	3	15	12	5.00	60.00
Data folder w/ ring (3 holes)	pc	15	0	0	15	1935	15	0	0	15	1935	15	0	0	15	1935	15	0	0	15	1935	60	129.00	7,740.00
double adhesive w/ foam	pc	10	0	0	10	700	10	0	0	10	700	10	0	0	10	700	10	0	0	10	700	40	70.00	2,800.00
double adhesive w/o foam	pc	10	0	0	10	180	10	0	0	10	180	10	0	0	10	180	10	0	0	10	180	40	18.00	720.00
diskette (storage case)	pc	10	0	0	10	1756.5	10	0	0	10	1756.5	10	0	0	10	1756.5	10	0	0	10	1756.5	40	175.65	7,026.00
desk tray (3 layer)	pc	0	0	0	0	0	1	0	0	1	175.65	1	0	0	1	175.65	1	0	0	1	175.65	3	175.65	526.95
Pencil (mongol brand)	box	1	0	0	1	60	0	0	0	0	0	1	0	0	1	60	0	0	0	0	0	2	60.00	120.00
Ribon Evolis primcy ldn printer YMCKO 300 print/roll	roll	1	0	0	1	4000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	4,000.00	4,000.00







8	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	-																					
9	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	-																					
10	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	-																					
<b>*Other Categories</b>																								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	-
Food for NRS (Breakfast) for 3 days	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	0	450	202500	450	450.00	202,500.00																							
Food for NRS (AM snack) for 3 days	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	0	450	202500	450	450.00	202,500.00																							
Food for NRS (Lunch) for 3 days	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	0	450	337500	450	750.00	337,500.00																							
Food for NRS (PM snack) for 3 days	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	0	450	202500	450	450.00	202,500.00																							
Food for NRS (Dinner) for 3 days	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	0	450	337001	450	748.89	337,000.50																							
6NRS (Accomodation) 3 days	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300	0	0	300	540000	300	1,800.00	540,000.00																							
Tarpauline (big/small)	pc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	0	0	6	7999.98	6	1,333.33	7,999.98																							
Plaque	pc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40	0	0	40	18000	40	450.00	18,000.00																							
Topken for NRS	pc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	0	450	450000	450	1,000.00	450,000.00																							
Food for Gawad Saka Post- Evaluation	-	0	0	0	0	0	50	0	0	50	75000	0	0	0	0	0	0	0	0	0	0	50	1,500.00	75,000.00																							
Food for Gawad Saka Pre - Evaluation	-	0	0	0	0	0	50	0	0	50	75000	0	0	0	0	0	0	0	0	0	0	50	1,500.00	75,000.00																							
Accomodation for Gawad Saka	-	0	0	0	0	0	50	0	0	50	100000	0	0	0	0	0	0	0	0	0	0	50	2,000.00	100,000.00																							
Token for Gawad Saka	pc	0	0	0	0	0	50	0	0	50	25000	0	0	0	0	0	0	0	0	0	0	50	500.00	25,000.00																							
BAR NARDSAF Scholarship fellowship	-	0	0	0	0	0	50	0	0	50	150000	0	0	0	0	0	0	0	0	0	0	50	3,000.00	150,000.00																							
Token for BAR NARDSAF	pc	0	0	0	0	0	100	0	0	100	2500000	0	0	0	0	0	0	0	0	0	0	100	25,000.00	2,500,000.00																							
NRS Proceeding	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0	0	500	28000	500	56.00	28,000.00																							
NRS souvenir program	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250	0	0	250	55000	250	220.00	55,000.00																							
tiles	pcs	5		5	10	450	5		5	10	450	5		5	10	450	5		5	10	450	40	45.00	1,800.00																							
cement	bag		5		5	1125		5		5	1125		5		5	1125		5		5	1125	40	225.00	4,500.00																							
bidet	pcs	2			2	700	2			2	700	2			2	700	2			2	700	8	350.00	2,800.00																							
capacitor	pcs	1		1	2	1200	1		1	2	1200	1		1	2	1200	1		1	2	1200	8	600.00	4,800.00																							
compressor	pcs		1		1	23000		1		1	23000		1		1	23000		1		1	23000	4	23,000.00	92,000.00																							
door knob	pcs	1			1	350	1			1	350	1			1	350	1			1	350	4	350.00	1,400.00																							
plaque (11x10)	pcs					0					0		10		10	22000					0	10	2,200.00	22,000.00																							
plaque (8x10)	pcs					0					0					0	30				30	56250	30	1,875.00	56,250.00																						
tarpauline (4x8)	pcs					0					0	4			4	2304					0	4	576.00	2,304.00																							
Tarpauline (8x10)	pcs					0					0	10			10	14400					0	10	1,440.00	14,400.00																							
magnetic contactor	pcs	1			1	1300	1			1	1300	1			1	1300	1			1	1300	4	1,300.00	5,200.00																							
freon gas 141-B	tank	1			1	2995	1			1	2995	1			1	2995	1			1	2995	4	2,995.00	11,980.00																							
freon gas #22	tank	1			1	4313	1			1	4313	1			1	4313	1			1	4313	4	4,313.00	17,252.00																							
poster	pcs					0					0	500			500	35000					0	500	70.00	35,000.00																							
certificate holder	pcs					0					0	500			500	50000					0		100.00	50,000.00																							
NRS Posters	pc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300	0	0	300	22500	300	75.00	22,500.00																							
<b>C. TOTAL (A + B):</b>																							13,940,436.57																								
<b>D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																							1,394,043.66																								
<b>E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>																							15,334,480.23																								
<b>F. MONTHLY CASH REQUIREMENTS (In Pesos)</b>																																															
F.1 Available at Procurement Service Stores																							1E+06	8E+05	9E+05	833261	3624092.09																				

F.2 Other Items not available at PS but regularly purchased from other sources

TOTAL MONTHLY CASH REQUIREMENTS

~~1E+06~~  
~~2E+06~~

1E+06  
2E+06

~~3E+06~~  
~~4E+06~~

3E+06  
4E+06

~~3E+06~~  
~~4E+06~~

3E+06  
4E+06

~~3E+06~~  
~~4E+06~~

3E+06  
4E+06

~~10316344.48~~  
~~13940436.57~~

10316344.48  
13940436.57

\*Other categories that are not indicated herein

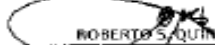
\*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.


Prepared by:

  
ROSALIA G. MARANAN  
Property/Supply Officer

Certified Funds Available /  
Certified Appropriate Funds Available:

  
ROBERTO S. QUING JR.  
Accountant /  
Local Budget Officer

Approved by:

  
DR. NICOMEDES P. CLEAZAR, CLSO IV  
Head of Office/Agency

Date Prepared: